

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 7:30pm

End time: 8:00pm

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Finalized success metrics and wrote the problem statement in the project documentation.
- What is planned to be done until the next scrum meeting?
 - Review all the defined FraudShield project scope, goals established, and become more familiar with Kaggle Credit Card Fraud dataset.
- What are the hurdles?
 - Clarifying any issues not accounted for in the original design of this feature.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Branching rules were added to the newly created gitHub repository.
- What is planned to be done until the next scrum meeting?
 - Give all team members access to the repository and ensure they have valid gitHub accounts.
- What are the hurdles?
 - None

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Created a document containing the summaries from the data set..
- What is planned to be done until the next scrum meeting?
 - Further analyze the data sets for any valuable information that was not included in the document.
- What are the hurdles?
 - Avoid the repetition of work already done in the initial data analysis.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Started the process of cleaning the dataset.
- What is planned to be done until the next scrum meeting?
 - Further clean the data set and narrow it down to only valuable data.
- What are the hurdles?
 - Handling class imbalance correctly.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Confirmed the dataset version and spread the links to the rest of team members.
- What is planned to be done until the next scrum meeting?
 - Confirm the access of each team member and get approval on the confirmed dataset version.
- What are the hurdles?
 - None